

From: Patrick patark@icloud.com
Subject: Re: Puzzle - Exit Paperwork
Date: June 6, 2023 at 11:46 AM
To: Brianna Gutierrez hrpals@puzzle.io

You need to save whoever's left. This will not go well under the current leadership and anyone close to them is so blinded by what's really going on.

Patrick
On Jun 1, 2023 at 10:44 AM -0400, Brianna Gutierrez <hrpals@puzzle.io>, wrote:

Hi Patrick,

A FedEx laptop box has been sent to your address on file and is scheduled to arrive tomorrow. Please send back your laptop and charger using this packaging. Inside the box there is a prepaid shipping label that you can affix to the outside and bring to your nearest FedEx location.

Best,
Brianna Gutierrez
HR Generalist
E: HRpals@puzzle.io
W: www.Puzzle.io



On Wed, May 31, 2023 at 11:30 AM Brianna Gutierrez <hrpals@puzzle.io> wrote:
Patrick,

I am reaching out to you as I have received receipt of your resignation effective today. Included in this email is your exit paperwork along with exit information.

Additionally, to thank you for your contributions to Puzzle, we will be offering you a payment covering 2 weeks of your salary. The details of this payment have been included in the separation agreement attached. You will have 6 business days to review and sign the agreement should you choose. The CIIA and separation agreement have been sent out via DocuSign.

OTHER

- Your healthcare benefits will continue through May 31, 2023.
- Please confirm that your personal contact information (email, phone number, mailing address, etc.) is up to date and accurate. If you move within the next year, please notify hrpals@puzzle.io
- An equipment return label has been generated for you. Please return all company equipment and materials by Friday June 2, 2023.
- Your final paycheck has been issued today May 31, 2023.

Please reach out if you have any questions or concerns.

Best,
Brianna Gutierrez
HR Generalist
E: HRpals@puzzle.io
W: www.Puzzle.io

